

HR194	ACCESS TO UCT STAFF FOR RESEARCH PURPOSES	 UNIVERSITY OF CAPE TOWN IYUNIVESITHI YASEKAPA • UNIVERSITEIT VAN KAAPSTAD
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NOTES

- Forms must be downloaded from the UCT Administrative Forms website: <http://forms.uct.ac.za/forms.htm>.
- This form must be completed by applicants who are requesting to access UCT staff for the purpose of research.
- A copy of the research proposal as well as the Ethics Committee approval must be attached.
- It is the **responsibility of the researcher/s to apply for ethical clearance** from the relevant Faculty's Research in Ethics Committee (RIEC).
- If you are requesting staff information, you are required to complete the [HR Information Request Form](#) (HR190) and submit it together with all the required documentation.
- The turnaround time for a reply is **approximately 10 working days unless specified as urgent**.
- Please submit your application including the completed application form and all the above documentation directly to Zoe Cosmopoulos via email (zoe.cosmopoulos@uct.ac.za) for the attention of the Director: Analytics, Risk, System, Payroll & Admin. Please do not submit these to the Director directly.

SECTION A: APPLICANT DETAILS

Title	Miss Mr	Name	Laaiah Hassim Yashkir Ramsamy
Telephone number	+27 82 786 8462	Email address	hsslaa002@myuct.ac.za rmsyas003@myuct.ac.za
Student number	HSSLAA002 RMSYAS003	Staff number	
Visiting researcher ID / passport number			
University or institution at which employed or a registered student	University of Cape Town		
Faculty or department in which you are registered or work	Faculty of Science, Computer Science Department		
Address (if not UCT)			

SECTION B: SUPERVISOR DETAILS

	Title and name	Telephone number	Email address
Supervisor	Professor Hussein Suleman	+27 21 650 5106	hussein@cs.uct.ac.za
Co-Supervisor			

SECTION C: APPLICANT'S FIELD OF STUDY (if applicable) / TITLE OF RESEARCH PROJECT / STUDY

Degree	Bachelor of Science Honours in Computer Science		
Research project or title	Mapping South African History		
Research proposal attached	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Target population Note: This should reflect the number of responses you are attempting to gather.	Approximatly 25 Participants		
Number of UCT staff required Note: This should reflect the number of responses you are attempting to gather.	Approximatly 15		
Research method	<input type="checkbox"/> Interviews	<input checked="" type="checkbox"/> Questionnaire	
Amount of time required for the above	Participants will be given a week to complete the questionnaire.		
Lead Researcher details	Laaiah Hassim and Yashkir Ramsamy		

SECTION D: FOR OFFICE USE (Approval status to be completed by the Executive Director, Human Resources or Nominee)

UCT Proof of ethical clearance status attached	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Proof of ethical clearance status from the University/Institution, if registered outside of UCT	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Applicable
Support or approval	Role	Signature	Date
Supported? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zoe Cosmopoulos (Specialist: HR Analytics)	<i>Z Cosmopoulos</i>	25/08/2021
Approved? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Naeema Brey (Director: Analytics, Risk, System, Payroll & Admin)	<i>N Brey</i>	25 August 2021

